

# Report of injury to employee operating a mechanical power press

29 CFR 1910.217(g)(1)

The employer shall, within 30 days of the occurrence, report to ... the state agency administering a plan approved by the Assistant Secretary of Labor for Occupational Safety and Health, all point of operation injuries to operators or other employees. The following information shall be included in the report.

## Employer and establishment information

EMPLOYER'S NAME

WORKPLACE LOCATION

WORKPLACE CITY

STATE

ZIP CODE

## Incident information

(Use one form per injured employee. This form may be copied.)

EMPLOYEE NAME

DATE OF INJURY

INJURY SUSTAINED (describe the specific body part(s) injured and the nature of the injury)

Task being performed:  operation  set up  maintenance  other (describe below)

Type of clutch used on the press:  full revolution  part revolution  direct drive

Type of safeguard(s) being used:  two-hand trips  two-hand controls  pull-outs  sweeps  other (If the safeguard is not described in this section, give a complete description below or on an attachment.)

Cause of the accident:  repeat of press  safeguard failure  removing stuck part or scrap  no safeguard provided  
 no safeguard in use  other (Include comments below or on an attachment.)

Type of feeding:  manual, hands in dies  manual, hands out of dies  semiautomatic  automatic  other  
(Include comments below or on an attachment.)

Means to actuate press stroke:  foot trip  foot control  hand trip  hand control  other  
(Include comments below or on an attachment.)

Number of operators required for the operation:

Number of operators provided with controls and safeguards:

I certify I have examined this document and, to the best of my knowledge, the entries are true, accurate and complete.

Company executive signature and title

Date

Forward completed form to:  
Minnesota Department of Labor and Industry – MNOSHA  
443 Lafayette Road N., St. Paul, MN 55155-4307  
Phone: (651) 284-5050; Fax: (651) 284-5741  
E-mail: osha.compliance@state.mn.us

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